

GOVT. OF BIHAR

BIHAR COMBINED ENTRANCE COMPETITIVE EXAMINATION BOARD
I.A.S. Association Building, Near Patna Airport, Patna-14.

Website : bceceboard.bihar.gov.in / Helpdesk : helpdesk.bceceboard@bihar.gov.in

UNDER GRADUATE ENGINEERING ADMISSION COUNSELLING (UGEAC)-2025
for Admission in B.E. / B. Tech. Course

Adv. No.- BCECEB(UGEAC)-2025/01 Dated : 02.05.2025

NOTICE

1. Online Applications are invited from candidates who have appeared in Joint Entrance Examination [JEE (Main)]-2025 (Paper-I), conducted by the National Testing Agency (NTA) and got valid score. Such candidates may apply for appearing in the Under Graduate Engineering Admission Counselling (UGEAC)-2025 for admission to the first year B.E. / B. Tech. Courses in Govt. Engineering Colleges of Bihar, SGIDT, Patna , Dr. APJ Abdul Kalam Womens Institute of Technology, Navodaya Complex, Kameshwar Nagar, Darbhanga (Under Lalit Narayan Mithila University, Darbhanga), Bihar.

Note : Advertisement regarding admission in B. Arch. course in G.E.C., Gaya will be published later on.

Eligibility criteria, Procedure for Online Submission of Application Form, procurement of Prospectus and Counselling Fee : Eligibility criteria for counselling / admission, Fee payment procedure, instructions and other details are available in the prospectus of UGEAC-2025 which can be seen / downloaded from the Board's website: bceceboard.bihar.gov.in on the link "**UGEAC-2025**" under Prospectus Section. After that click on '**Apply for UGEAC-2025 [B.E. / B. Tech.]**' button and follow the instructions appeared :

i. Step-One (Registration) :

For Registration, candidate will have to authenticate their identity by giving JEE (Main)-2025 Application No., Candidate's Name and Date of Birth as appearing on the computer screen. After Identity / Data authentication, an OTP will be sent to candidate's registered Mobile No. and Email Address as provided during submission of JEE (Main)-2025 Application Form invited by NTA. No request will be entertained to change / update the Mobile No. / Email Address throughout of the session before / after successful Registration. While doing the registration for filling the online application form, he / she is also required to create password. After successful submission of the Registration details an UGEAC ID will be generated and it will be used to complete the remaining steps of the application form and will also be required for all future reference / correspondence. To complete the remaining steps of the application form candidate will have to login their account by entering their JEE (Main)-2025 Application No. & Password and will process the further activities to duly submit their Online Application Form. The candidate must keep the password entered in Application Form confidential, otherwise BCECE Board will not be responsible for any complication.

ii. Step-Two (Multi-Step Application Form) :

(a) Personal Information :

After successful registration, the candidate should again "**Sign in**" to his account and thereafter complete the required entries regarding personal information appeared on the computer screen. Then click on "**Save & Continue**" button.

(b) Contact Details :

After successful completion of Personal Information candidate have to submit their Permanent and Correspondence Address as appeared on the computer screen. Then click on "**Save & Continue**" button.

(c) Educational Information :

After successful completion of Contact Details candidate have to submit their Educational Information as appeared on the computer screen. Then click on "**Save & Continue**" button.

(d) Upload Photo & Signature :

After successful completion of Educational Information candidate have to upload the Scanned copy of their highly contrast Colour Photograph and Signature at appropriate place as per the instructions provided on the computer screen. Then click on "**Save & Continue**" button. **(For further details kindly refer to the instructions uploaded on application portal regarding Photo & Signature uploading.)**

iii. Step-Three (Application Preview & Final Submit) :

Candidates are advised to check their entries provided in Step-1 & Step-2 of the application form and if found any anomalies, click on "**Back to Edit**" button and rectify it. After rectification click on "**Save & Continue**" button so that the entries provided by them could get updated.

If all the informations provided during filling of Online Application Form found to be OK on the preview page, click on "**Final Submit & Proceed to Payment**" button by giving the declaration and pay the Counselling Fee as per instruction provided in Step-Four. If candidates does not do the final submission of the application form and payment of Counselling Fee within prescribed date & time, then their filled up application form will get rejected, for which candidate will be himself solely responsible and no any request will be entertained regarding this.

iv. Step-Four (Payment of Counselling Fee) :

After clicking "**Final Submit & Proceed to Payment**" button, complete the payment procedure according to instructions appeared on the computer screen regarding payment of Counselling Fee. **Paid Counselling Fee will not to be refunded.**

- a. Online Payment :** Candidate will have to pay the Counselling Fee through Online mode only i.e. Debit Card / Credit Card / Net banking/ UPI, The candidate has to pay processing charge additional to Counselling Fee for payment through online mode.
- b. Counselling Fee :** Counselling fee to be paid through above modes is Rs. 1200/- (One Thousand Two Hundred) only for Unreserved / EWS / BC / EBC candidates and Rs. 600/- (Six Hundred) only for SC / ST / DQ (PwD) candidates.

Note: (i) If the amount paid as Counselling Fee is debited from your account but the fee transaction fails, then in such case you must re-pay the desired full fee and ensure the payment. If your required Counselling fee do not reflect in Board's account within the due date, your application form will remain incomplete and will be rejected.

Your failed transaction will be refunded to your account in due course.

(ii) Any queries regarding Counselling fee you may contact bangalorepgsd@billdesk.com available on online application portal *or* helpdesk phone number 0612-2220230.

v. Step-Five (Download Confirmation Page) :

(i) After successfull payment of Counselling Fee, candidates are advised to download the Confirmation Page and re-verify the entries printed on the confirmation page. **If found any discrepancy it may be corrected during the time of Editing period** as per schedule mentioned in "**Important Dates**". Finally download the Confirmation Page for future use.

(ii) The above mentioned editing / rectification / correction opportunity will be available for only those candidates, who have successfully filled their online application form and make the payment successfully within due date.

(iii) For making rectification / correction / editing in online submitted application, the candidate is required to login their account using JEE (Main)-2025 Application No. & Password and click on "Sign In" button for getting his account to login where the editing process will be carried out.

Note : a. The candidates are required to fill up the reservation category very carefully taking into consideration the reservation policy/ rules / category as specified and applicable in the State of Bihar on or before the date of starting the process of online submission of the prescribed application form for JEE (Main)-2025.

- b.** Hard copy of Application Form need not be sent to the Board's office, but instead, this is to be made available at the time of counselling.
- c.** After completing the above procedure and finally submitting the online application form, there is no provision for any change or modification in the same.
- d.** The candidate must note that after submission of online application form, neither it can be withdrawn nor any request for refund / chargeback of paid counselling fee will be entertained.
- e.** Board will not be responsible for any interruption in Internet / Banking system. Therefore the candidates must not wait till the last dates and complete all procedure before the due date.
- f.** Final Merit list will be prepared after scrutinising the data of JEE (Main)-2025 provided by Science, Technology & Technical Education Deptt., Govt. of Bihar.
- g.** No other chance will be given to any candidate for submitting online application after due date for online submission of application.

2. All the certificates included in the list given below, if applicable, must be submitted in original by every candidate at the time of his / her counselling / allotment on the scheduled date ;
- (i) Admit Card of JEE (Main)-2025
 - (ii) Score Card of JEE (Main)-2025
 - (iii) Passing Certificate / Mark sheet / Admit Card of Matric / equivalent exam.
 - (iv) Passing Certificate / Mark sheet / Admit Card of Intermediate/ 10+2 / equivalent exam.
 - (v) Residential Certificate.
 - (vi) Caste Certificate.
 - (vii) All the Certificate / documents in original as per the requirements of admissions in Private Engg. Colleges.
 - (viii) Six copies of the passport size photographs, which was pasted on the Admit Card of JEE (Main)-2025.
 - (ix) Downloaded print of Online filled Application Form (Part A & Part B) of UGEAC-2025.
 - (x) Aadhar Card.
 - (xi) Any other documents required (if any) such as DQ (PwD)/SMQ / EWS certificate.
3. **Important Dates for UGEAC-2025 [B.E. / B. Tech.] :**
- (i) Online Registration Starting Date : **05.05.2025**
 - (ii) Online Registration Closing Date : **04.06.2025 (10.00 p.m.)**
 - (iii) Last date of payment through Debit Card/ Credit Card/ Net Banking/ UPI with
Final submission of the online Application Form by Registered candidate : **04.06.2025 (11.59 p.m.)**
 - (iv) Online Editing of Application Form : **05.06.2025 to 06.06.2025**
 - (v) Publication of Merit list of UGEAC-2025 : **To be notified later on.**
 - (vi) Proposed date of Online Counselling : **To be notified later on.**
4. The seat allotment will be done Online. Candidates will be informed about the details of counselling programme with the publication of merit list of UGEAC-2025.
5. Candidates must note that Online filling of Application form / Registration for admission in BE / B. Tech. Course shall be done once only, on the basis of which seat allotment of all rounds of counselling will be done.
6. BCECE Board / Controller of examination reserves the right to amend / rectify any of the conditions of prospectus of UGEAC-2025 before the counselling.

Controller of Examination