GOVT. OF BIHAR
BIHAR COMBINED ENTRANCE COMPETITIVE EXAMINATION BOARD
I.A.S. Association Building, Near Patna Airport, Patna-14.

Website : bceceboard.bihar.gov.in / Helpdesk : helpdesk.bceceboard@bihar.gov.in

POST GRADUATE MEDICAL ADMISSION COUNSELLING (PGMAC)-2024
for Post Diploma DNB Courses in Govt. Medical Colleges of Bihar

Advt. No.- **BCECEB(PGMAC)-2024/13 Dated : 14.01.2025**

Notice for Admission to Post Diploma DNB Courses

In the light of letter no.-सं0सं0-1/विविध-19/2024-901(1) dated 16.12.2024 of the Department of Health, Govt. of Bihar, Online application are invited in prescribed form from the qualified, eligible & interested DNB-PDCET-2024 qualified candidates on the basis of the Merit List of DNB-PDCET-2024 for appearing in the Post Graduate Medical Admission Counselling (PGMAC)-2024 for Post Diploma DNB Courses in Govt. Medical Colleges of Bihar in order to select candidates for admission to the FIRST YEAR of the following Post Diploma DNB Courses;

(i) Post Diploma DNB Courses in S.K.M.C., Muzaffarpur and DMC, Darbhanga. Institution wise / Category wise seat position is available in table-3(C) of PGMAC-2024 prospectus, which can be **downloaded Online from the BCECE Board's website:** bceceboard.bihar.gov.in by clicking on the link "**PGMAC-2024**" under Prospectus Section.

2. **Eligibility criteria** :-
   i. The candidates must have passed Diploma in corresponding DNB Courses.
   ii. The candidates must have qualified DNB PGCET-2024 Examination conducted by National Board of Examination in Medical Science.
   iii. Candidates must be working as Medical Officer in Govt. of Bihar on Regular basis.

3. For filling online Application Form click on "**Online Application portal of Post Diploma DNB courses**" and then click on "**Apply Online**" button and follow the instructions as given below;

I. **Step-One - Registration :** For registering, the candidates are required to fill the information asked in Step-One of the application form, appearing on the computer screen. Candidate must enter their DNB PDCET-2024 Roll No. and then click on verify button and then enter their Date of Birth and click OK to verify their details. If data gets verified then an OTP will be sent to their registered mobile no. and email ID. After verifying OTP, proceed for further process. Candidate's all informations concerning registration will be sent on their registered email ID and Mobile No. given in DNB PDCET-2024 online application form. After successful Registration, candidate will receive a message of successful registration on their registered mobile no. and email. After that, candidate will have to login to their account by entering their DNB PDCET-2024 Application no. and Password and will process the further activities to duly submit their online application form. The candidate must keep the password entered in Application Form confidential, otherwise BCECE Board will not be responsible for any changes in their data or any other complication etc. The DNB PDCET-2024 Application No. provided to the candidate by NBEMS will be his "user name".

II. **Step-two - (Personal Information) :** After successful registration and activating the account, the candidate should again "Sign in" to his account and thereafter complete the required entries regarding personal information on the computer screen. Then click on "Save & Continue" button.

III. **Step-Three - (Upload Photo and Signature) :** After entering the personal information, the candidate should upload his / her passport size photograph as uploaded in DNB PDCET-2024 online application form and full signature in Hindi and English (Not in capital letter) after duly scanning the same. After uploading photo and signature click on "Save & Continue" button.

IV. **Step-Four - (Educational Information) :** After uploading the scanned photo and signature the candidate should enter his / her educational information on the computer screen and click on "Save & Continue" button.

V. **Step - Five - (Preview your application) :** After entering educational information / remote experience the candidate must verify all the information given by him / her while verifying given information in step-2, step-3, step-4 and step-5. If any information is found wrong, then the candidate should click "Back to Edit" button and make required corrections. Thereafter the candidate should click "Save & Continue" button so that entered information should be updated.

If preview of application form is found to be correct, then the candidate give his / her Declaration and click the "Proceed to Payment" button so that he / she should pay Counselling Fee as per Step-Seven.

VI. **Step-Six (Payment of Counselling Fee) :** After previewing the Application Form for submitting the same, candidate should click "Proceed to Payment" button and complete the payment procedure for counselling fee according to instruction appeared on the computer screen. Counselling fee is not refundable.

(a) Candidate has to pay Rs. 2200/-(Two Thousand Two Hundred Only) for all category as non refundable counselling/ registration fee through online mode only e.g. by Credit card/Debit Card/ Net Banking / UPI.

Note: (i) If the amount paid as Examination / Counselling fee is debited from your account but the fee transaction fails, then in such a case you must re-pay the desired full fee and ensure the payment. If your required Examination /

Counselling fee do not reflect in Board's account within the due date, your application form will remain incomplete and you will not be eligible for Examination / Counselling.

Your failed deducted amount from bank will be refunded to your account.

(ii) Any queries regarding Examination / Counselling fee you may contact bangalorepgsd@billdesk.com available on online application portal *or* helpdesk phone number 0612-2220230.

VII. Step - Seven (Downloading of Part- A & Part-B) : After payment of Counselling / Registration Fee upto scheduled date and time, the candidate must download Hard Copy (Part-A & and Part-B) of online submitted Application Form and keep the same safely in his possession because it contains all informations provided by the candidate and the PGMAC-ID made available by the Board for further use during counselling.

Note: a. Candidate must download the online filled Application Form (Part-A & Part-B). Hard copy of Part-A & Part-B need not to be send to Board's office, but instead this is to be made available at the time of counselling.

b. After completing the above procedure and after the date of editing and submitting the online application form, there is no provision for any change or modification in the same.

c. The candidate must note that after submission of online application form, neither it can be withdrawn nor any request for refund / chargeback of paid counselling fee will be entertained.

d. Board will not be responsible for any interruption in Internet / Banking system. Therefore the candidates must not wait for last date and complete all procedure before due date.

e. If any candidate does the payment of Counselling Fee, but due to any technical issue the payment does not reflect and the amount got deducted from their bank account and even if due to any technical error sms or mail on their Registered Mobile and email id goes as ''Application form submitted successfully'' then in this case candidates are advised not to wait for payment updation instead do re-payment of counselling Fee else neither your application form nor candidature will be accepted.

f. Final Merit list will be prepared after scrutinising the candidate's submitted data from the data provided by NBE (Medical Science) / Health Deptt., Govt. of Bihar and also under the rulese regulations of Hon'ble court, MCC and BCECEB.

g. The Rank Card / Merit List will be published on the Board's Website on scheduled date as notified through concerned advertisement.

4. (i) After online submission of application, if the applicant finds any entries/ photo / signature uploding error has / have been made, then he/ she will have opportunity to edit / rectify the same on the fixed date as notified in concerned advertisement.

(ii) The above mentioned editing / rectification / correction opportunity will be available for only those candidates, who have successfully filled their online application form and made the payment successfully within due date.

(iii) For making rectification / correction / editing in online submitted application, the candidate is required to enter the DNB-PDCET-2024 Application No. & Password and click on "**Sign In**" button for getting his account to login where the editing process will be carried out.

5. **Important dates for PGMAC-2024 :**

(i) Online Registration starting date .... : **16.01.2025**

(ii) Online Registration closing date .... : **22.01.2025 (10.00 P.M.)**

(iii) Last date of payment through Net Banking / Debit Card / Credit Card / UPI with

final submission of the online Application Form of Registered candidate .... : **22.01.2025 (11.59 P.M.)**

(iv) Online Editing of Application Form .... : **23.01.2025 (11.59 P.M.)**

(v) Publication of Rank Card / Merit List .... : **25.01.2025**

(vi) Proposed starting date for Online Counselling .... : **To be published later on.**

6. BCECE Board / Controller of examination reserves the right to amend / rectify any of the conditions of prospectus of PGMAC-2024 for Post Diploma DNB Courses before the counselling of PGMAC-2024 for Post Diploma DNB Courses.

Controller of Examination